

# WHITE LICK BEEKEEPERS ASSOCIATION BY-LAWS & DISCLAIMER

## ARTICLE I ORGANIZATION

- SECTION 1:** *The name of the organization shall be the White Lick Beekeepers Association (WLBA), hereafter referred to as the association.*
- SECTION 2:** *The association shall be a non-profit organization incorporated under the laws of the state of Indiana.*
- SECTION 3:** *The association is an affiliate of the ISBA otherwise known as the Indiana State Beekeepers Association.*
- SECTION 4:** *The association is an affiliate of the IBA, otherwise known as the Indiana Beekeepers Association.*
- SECTION 5:** *The association may affiliate with other organizations with similar objectives by a  $\frac{3}{4}$  vote at any regular meeting where a quorum is present and if notice of the proposal has been sent to members 10 days prior to the meeting.*
- SECTION 6:** *The association may disassociate itself from affiliation with any organization by a  $\frac{3}{4}$  vote at any regular meeting where a quorum is present and if notice of the proposal has been sent to members 10 days prior to the meeting.*

## ARTICLE II OBJECTIVES

- SECTION 1:** The objectives of this association shall be:
- A. To promote the necessity of the honeybee and the value of honey and other hive products
  - B. To educate the public on ways to help this amazing and highly beneficial creature
  - C. To foster a spirit of fellowship, cooperation, and mentoring between Beekeepers regardless of age or experience
  - D. To share the latest information in order to expand our knowledge and improve our methods of beekeeping
  - E. To work with the ISBA, IBA, and any other local organization that shares our objectives
  - F. To support the efforts of our state apiary inspectors and the researchers at the Purdue University Bee Lab

## **ARTICLE III MEMBERSHIP**

SECTION 1: Any person interested in any phase of apiculture may join the association

SECTION 2: Membership starts upon receipt of the completed registration form by any club officer

SECTION 3: Junior Membership is granted to members under the age of 18

SECTION 4: Members are considered to be in good standing if they actively promote the objectives of the association, take part in it's affairs and attend 2 meetings in the year prior to the October election

SECTION 5: Members are permitted to borrow items from the library for a reasonable time as determined by the Librarian

SECTION 6: Any member in good standing is permitted to view the financial records of the association upon request

SECTION 7: Membership may be revoked by a majority vote of the board as long as a quorum is present and the member is in gross violation of any of the stated by-laws of the association

## **ARTICLE IV QUORUM**

SECTION 1: A quorum is considered to be 20% of the total membership number in a regular or called meeting or election

SECTION 2: A quorum is considered to be 4 board members in any board meeting

## **ARTICLE V TERM & YEAR**

SECTION 1: A term year shall be the same as a calendar year, Jan 1 to Dec31

SECTION 2: A fiscal year shall be the same as a calendar year, Jan 1 to Dec 31

## **ARTICLE VI GOVERNANCE**

SECTION 1: The officers of the association shall be a President, a Vice-President, a Secretary, and a Treasurer

SECTION 2: There will be up to two representatives in the association for the affiliate organizations

SECTION 3: Officers, representatives and the past president shall make up the board of directors

A: If an officer simultaneously holds the representative position, he or she is only allowed one vote at board meetings

B: If the past president is elected to a new office or representative position he or she is only allowed one vote at board meetings

- SECTION 4: Officers, and representatives must be members in good standing in order to serve in those capacities
- SECTION 5: Officers will serve for one term year
- SECTION 6: The representatives will serve for a one term year
- SECTION 7: Officers and representatives may be elected to multiple consecutive terms
- SECTION 8: The outgoing officers and representatives are required to turn over all property and paperwork belonging to the association to the newly elected officers and representatives at least 10 days prior to the January meeting
- SECTION 9: Any officer or representative that misses 3 consecutive meetings without a valid reason in the judgment of the board will be voted on by the board to be removed from their office.

## **ARTICLE VII ELECTIONS**

- SECTION 1: Elections will be held annually at the regular October meeting if a quorum is present
- SECTION 2: If a quorum is not present at the October meeting then the election will be postponed to the next meeting
- SECTION 3: Each member in good standing is entitled to one vote
- SECTION 4: Junior members are not entitled to a vote
- SECTION 5: Members in good standing may request a proxy ballot.  
Requests need to be made by phone or email to the Secretary
- SECTION 6: Proxy ballots must be returned to the Secretary prior to the election
- SECTION 7: Any member in good standing who decides to run in the annual election must notify the club secretary in writing 14 days prior to the October meeting
- SECTION 8: All members will be notified of the names of candidates who intend to run in the annual election 10 days prior to the October meeting

## **ARTICLE VIII DUTIES OF OFFICERS AND REPRESENTATIVES**

- SECTION 1: The President shall:
- A: Call for special meetings of the association and board
  - B: Preside at all meetings of the association and board
  - C: Appoint all committees and serve as Ex Officio at such
  - D: Appoint replacements to finish out a term in the case of a vacancy of a seat on the board
  - E: Serve as a representative to affiliate organizations when the representative position is vacant
  - F: Be authorized to make deposits and disburse monies should the Treasurer be unable to perform these duties

G: Continue to serve as a member of the board after his or her term is expired and until he is replaced by the next former President

SECTION 2: The Vice-President shall:

- A: Perform the duties of the President in his or her absence or upon the request of the President
- B: Succeed to the office of President should the vacancy occur
- C: Acts as librarian by keeping all cd's, books and videotapes owned by the association and keeping track of the loan of these items to members

SECTION 3: The Secretary shall:

- A: Record the minutes of all meetings of the association and board
- B: Keep all completed membership forms in the association's membership book
- C: Serve all notices required in these by-laws
- D: Write all correspondence as directed by the President
- E: Distribute and process proxy ballots

SECTION 4: The Treasurer shall:

- A: Collect and hold in the name of the association all monies payable to it
- B: Make timely payment of any outstanding bills incurred by the association  
All expenditures must be approved by the board  
Expenditures in excess of \$100 need approval by the general membership
- C: Keep true, complete and detailed financial records and receipts for the fiscal year
- D: Present an accurate financial report at all meetings

SECTION 5: The Media Chair Position

- A: Maintain the website
- B: Produce and distribute the newsletter
- C: Collect and forward or respond to emails

SECTION 6: Amended 2/9/2011

SECTION 7: Representatives shall:

- A: Be a good ambassador of our association to the affiliate organizations when attending their meetings, conferences and events
- B: Report any information from the affiliate organizations that is deemed to be of interest to the association at the next meeting
- C: Be required to pay any dues required by the affiliate organizations

SECTION 8: No officer or representative shall receive directly or indirectly any salary or

compensation by the association for any services rendered to it

## **ARTICLE IX MEETINGS**

SECTION 1: Membership is not required for attendance at regular meetings

SECTION 2: At least 10 days prior to a meeting, members shall be notified as to its scheduled time and place

SECTION 3: The board may change a scheduled meeting if circumstances require it. All efforts will be made to notify members as soon as possible

SECTION 4: Parliamentary procedure and Roberts Rules shall govern all meetings

SECTION 5: The order of the meeting shall be

Call to Order

Welcome of Guests

Introduction of New Members

Reading of the Minutes by the Secretary

Financial Report by the Treasurer

Report from Representatives

Report from Committees

Old Business

New Business

Questions & Answers

Elections

Adjourn Business Meeting

Special Program

Social Hour

## **ARTICLE X AMENDMENTS**

SECTION 1: Proposed amendments and additions to the by-laws may be submitted to the board by any regular member in good standing

SECTION 2: The by-laws may be amended or added to by a  $\frac{3}{4}$  vote of the members present at any regularly scheduled meeting, provided that a written notice of the proposed amendment or addition has been sent to each member of the association 10 days prior to the scheduled meeting

## **DISCLAIMER**

***The White Lick Beekeepers Association (WLBA) is not Responsible for the beekeeping practices of individual members.***